

19 June 2017



Dear Parents/Caregivers,

SECOND ACADEMIC COACHING CONFERENCE

The purposes of this second conference are:

- To **review** your daughter's academic goals and to discuss her progress;
- To **empower** her learning; and
- To **strengthen** your relationship with your daughter and another significant adult – her academic coach.

Student-parent-academic coach conferences are an essential part of the academic coaching programme. You and your daughter should now be familiar with her assessment data i.e. reports, assessment data such as e-AsTTLe, literacy, numeracy and/or NCEA. Your daughter should be reviewing her academic goals in her Google doc, monitoring her progress and sharing this with you. You, as parents, can comment directly onto her goals page.

Your daughter should be prepared to lead this **student-led conference** at school which is facilitated by your daughter's **academic coach**. For most students it will also be her Form Teacher, but it may be a member of senior leadership or another teacher without a form class. You will meet her coach, **with your daughter**, for a **20 minute conference**. Your attendance at this conference will help to improve your daughter's learning and achievement. Please attend one of these dates for your daughter(s). If you have more be able to book more than one daughter, you will be able to book more than one slot in each evening, though we recommend having a break in between.

- **Thurs 6 July - 3:40pm to 7:20pm.**
- **Thurs 27 July (classes end at 1:10pm) – 2:00pm to 7:20pm.**

It is expected that **all students** will see their academic coach in one of these two times, but if you cannot make either of these days, please contact your daughter's academic coach to arrange a time that suits all parties. It is really important for your daughter's education that this conference occurs.

As in previous years, appointments are required for this conference. We ask that you make the appointment using "School Interviews" www.schoolinterviews.co.nz. Please book an interview with your daughter's **academic coach** for the time that suits you. If you are unsure of your daughter's academic coach, please email Mrs Jones vjones@stdoms.ac.nz or call the College office.

Enter the school code **xppug** in the green box, and press "Go".

Follow the simple instructions and confirmation of your interview(s) will be sent to your email inbox. Each interview is **20 minutes** long. **If you need more than 20 minutes, please arrange another appointment outside the academic conference.** **If you are unable to access the internet to make a booking, please have your daughter do so via the school's computers or you can call the College office or email Mrs Jones vjones@stdoms.ac.nz to make a booking.**

Any further queries can be directed to me via mshiu@stdoms.ac.nz
Michael Shiu – Assistant Principal